

MSPSP and WSSL Game Scheduling Guidelines

- Confirm the date, time and location of the scheduling meeting
- Plan ahead – be aware of all holidays, school or religious conflicts
- Avoid weekday games as much as possible – limited field availability
- Use the available times on the master schedule provided
- If you coach more than one team, be aware of your other team(s) schedule
- Carry 6-8 copies of each of the home field maps to the meeting
- Ask for maps/directions to all away games
- Ask for help – ask a team member to attend the meeting with you
- Home games for 11 v 11 games start on the even hour
- Home games for 11 v 11 are recorded in 2 hr time blocks
- Home games for 8 v 8 are recorded in 1.5 hr time blocks
- Home games for 6 v 6 are recorded in 1 hr time blocks
- Check the master **League** schedule for accuracy before you leave the meeting
(date, time, location and opponent for your games)
- Check the master **Club** schedule for accuracy before you leave the meeting
(date, time, location and opponent for your games)
- Keep a record of all contact information for the teams in your division

MSPSP Scheduling meeting: **MSU-MEC**
811 W. Square Lake Rd
Troy, MI 48098

WSSL Scheduling meeting: **Novi Civic Center**
45175 W. 10 Mile Rd
Novi, MI 48375